



# T.C.C. PRE-SCHOOL

## Admissions

### Policy Statement

It is our intention to make our setting accessible to children and families from all sections of the local community. We aim to ensure that all sections of our community have access to the setting through open, fair and clearly communicated procedures.

### EYFS key themes and commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
1.2 Inclusive practice	2.1 Respecting each other	3.3 The learning environment 3.4 The wider environment	

### Procedures

- We ensure that the existence of our setting is widely advertised in places accessible to all sections of the community.
- All admissions are determined by date of birth, by the supervisor/administrator. In the event of children having the same date of birth, the enrolment number will be used.
- We keep a place vacant, if this is financially viable, to accommodate an emergency admission.
- We describe our setting and its practices in terms that make it clear that it welcomes both fathers and mothers, other relations and other carers, including childminders.
- We describe our setting and its practices in terms of how it treats each child and their family, having regard to their needs arising from their gender, special educational needs, disabilities, social background, religion, ethnicity or from English being a newly acquired additional language.
- We describe our setting and its practices in terms of how it enables children and/or parents with disabilities to take part in the life of the setting.
- We make our Equal Opportunities Policy widely known.

- We are flexible about attendance patterns to accommodate the needs of individual children and families, providing these do not disrupt the pattern of continuity in the setting that provides stability for all the children.
- Transfers to morning sessions are determined by date of birth and availability of spaces.

This policy was adopted at a meeting of	T.C.C Pre-school	
Held on	_____	(date)
Date to be reviewed	December, 2011	(date)
Signed on behalf of the pre-school committee	_____	
Name of signatory	_____	
Role of signatory (e.g. chair/owner)	Chairperson	